

# Town of Los Altos Hills Emergency Preparedness and Response Committee

Regular Meeting Minutes, Tuesday, June 2nd, 2026 @ 6:00 pm. PST

[Public Documents Folder \(minutes & agenda\)](#)

## 1. Call to order (start recording) [6:00 pm]

The meeting was called to order by Chair Harter at 6:01 pm

## 2. Roll call of EPRC members [6:00 pm]

| Voting Member      | Status  | Comment |
|--------------------|---------|---------|
| (S) Amita Sachdeva | Present |         |
| Ben Gikis          | Present |         |
| (VC) Dave Stewart  | Present |         |
| (C) Phil Harter    | Present |         |
| Rob Singh          | Present |         |
| Sam Wood           | Absent  |         |
| Terry Kearney      | Absent  |         |

With 5 of 7 voting members attending, a quorum was present.

| Associate Member | Status | Comment |
|------------------|--------|---------|
| Bill Lattin      |        |         |
| Bill Ralston     |        |         |
| Neil Mielke      |        |         |

| Associate Member | Status | Comment |
|------------------|--------|---------|
| Neil Katin       |        |         |
| Victoria Bebee   |        |         |
| Katy Serventi    |        |         |

## Other attendees

| Name           | Comment                            |
|----------------|------------------------------------|
| Jay Bradford   | LAH Community Development Director |
| Denise Gluhan  | LAHCFD Liaison                     |
| Rajiv Bhateja  | Mayor of LAH                       |
| Cody Einfalt   | Acting City Manager                |
| Dave Pope      | LAHCFD                             |
| Ameesh Davatia | Chair of Tech Committee            |
| Louay Toma     | Sr. Emergency Manager              |
| Craig Beckman  | CERT member                        |
| Neal Mielke    | Resident                           |
| Annie Ju       | Tech Committee Member              |
| J Logan        | LAHCFD General Manager             |

### 3. Public comment on subjects not on the agenda

None.

### 4. EPRC Chair Remarks (Harter)

- Sam Wood's term ends on 6/17 and he will be stepping down as full member and will be an associate member
- We will have 6 members total
- Bill Lattin will be submitting an application

- Couple EPRC members will be going to Morgan Hill Fire station to review their fire detection systems and see what they are doing (later this month)

## 5. Approve Previous Meeting Minutes

### 5.1 May 2026 Meeting Minutes

| Member         | Moved | Second | Yes | No | Abstain | Recuse | Absent |
|----------------|-------|--------|-----|----|---------|--------|--------|
| Amita Sachdeva |       |        | x   |    |         |        |        |
| Ben Gikis      |       | x      | x   |    |         |        |        |
| Dave Stewart   | x     |        | x   |    |         |        |        |
| Phil Harter    |       |        | x   |    |         |        |        |
| Rabindra Singh |       |        | x   |    |         |        |        |
| Sam Wood       |       |        |     |    |         |        | x      |
| Terry Kearney  |       |        |     |    |         |        | x      |

Motion passes 5 out of 5

## 6. General and Invited Reports and Q&A (60 minutes)

### 6.1 Introduction of Dave Pope, LAHCFD (10 minutes)

- Program Specialist for the CERT program

### 6.2 Introduction of Louay Toma, Sr. Emergency Manager, SCCFD, SCCOEM

- Been in the field for 15 years & 11 years with SCC Fire
- Graduate degree in Public/Emergency management
- Currently working on LAH emergency operations plan
- AB 1123 work
- Push from the state for more equity towards plan
- There was a 5 phase program that has been looked at by the State and Santa Clara County scored high
- Cody has been helping connect with shareholders to help with the EOP
- He would like to have a draft to bring to the EPRC for us to review
- Dave & Amita were on the subcommittee with Victoria working on the Town's EOP

- Currently he is knee-deep in World Cup planning
- Training Plan: there needs to be planning and trainings and what is the most appropriate for the Town
  - Focus on foundation: state standard emergency management
  - G606, G191 is the final training with an exercise (total of 5 trainings)
  - Building towards tabletop drill and continuing what Victoria created
  - Bill Lattin: we did a drill between Town EOC and CERT (tabletop). Will that be continuing as well?
  - Training will be speaking to things occurring in the EOP
  - Staff must have foundational understanding of the EOP and trainings before conducting new tabletop drill
- Are there any good examples of current EOPs that are good to reference?
  - Using our current model, and possibly Cupertino, who possibly used our model to create theirs
- Louay will reach out to Dave & Amita after FIFA World Cup

### **6.3 Wildfire Subcommittee of LAH Technology Committee (Davatia & Ju)**

- Fire Detection and Prevention SubCommittee
- Use technology to prevent fire and create detection
- Alert California - deployment of camera inside the state but zero in LAH
- There are 6 camera sites that the subcommittee is proposing to implement in the Town
- They would like EPRC endorsement to help with this effort
- Subcommittee has already met with Chief Deputy Glass who was very helpful in these efforts
- Presented website: [cameras.alertcalifornia.org](https://cameras.alertcalifornia.org) to show real-time footage of camera footage monitoring California
- The cameras we currently have are on the ridges, Montebello, Foothills Park, Black Mountain, etc
  - Currently the ridges are blocking some of the views, there are concerns that the current coverage does not provide sufficient views of our Town
- Provided slide on existing coverage gap analysis
- Next step is to work with Cody and staff to do surveys
- The proposed 6 cameras will be moveable and the fire district currently has access to move current cameras
- Can an LRAD be added to these poles of the cameras. LRADs need to be placed on 45 foot poles
- Wildfire Subcommittee would like to add the EPRCs name to the proposal

**MOTION: The EPRC supports effort of the Technology Committee's application for the Alert California camera additions in Los Altos Hills**

7.

| Member         | Moved | Second | Yes | No | Abstain | Recuse | Absent |
|----------------|-------|--------|-----|----|---------|--------|--------|
| Amita Sachdeva |       |        | x   |    |         |        |        |
| Ben Gikis      |       | x      | x   |    |         |        |        |
| Dave Stewart   | x     |        | x   |    |         |        |        |
| Phil Harter    |       |        | x   |    |         |        |        |
| Rabindra Singh |       |        | x   |    |         |        |        |
| Sam Wood       |       |        |     |    |         |        | x      |
| Terry Kearney  |       |        |     |    |         |        | x      |

**Motion passes 5 out of 5**

## Town and Fire District Reports

### 7.1 District Liaison Report (Gluhan)

-  LAHCFD June 2, 2026 EPRC District Liaison Presentation.pdf
- Louay is a “shared resource” that the District selected and appointed
- FIFA - if residents want to receive alerts regarding FIFA, enter FIFA26 TO 888-777
- Are we going to experience any change in Fire, EMS, police response in LAH, and will it only affect broader Santa Clara? Dave Pope cannot respond to that, but he cannot imagine they will be pulling any resources out
  - There will be no change to LAH
  - J Logan will be attending a senior executive meeting to talk about the FIFA plans
  - El Monte is considered a core station
- Dave Pope joined the Fire District in Late April. Has been in fire service for 27 years after his retirement
- Dave Pope will ascertain where the CERT program stands and where it will stand and the larger goals of the program will be determined
- 3 new CERTs started in April
-  LAHCFD N5 Report.pdf
- It's interesting to see the Alert California cameras vs the N5
- Where are the sensors located? They are currently in Rancho San Antonio area
  - More devices are needed, more upkeep, more clusters so they can “talk” to each other
  - Is there a plan to put them in Los Altos Hills as well?
  - The District will only be able to procure these cameras in the Rancho San Antonio area and possibly Hidden Villa area
  - Shouldn't we be building a network in LAH where people actually live in the Town
  - J does not want to spend a lot of money to do that yet because they don't have the staff to do that
  - How can the Tech Committee and EPRC help?
  - J Logan states this is not a request for help, LAHCFD is in a wait period to see how the N5 adapts
  - Tech Committee is offering their help to identify more areas

- The District will pay for the N5s they procure, but this has not been done yet
- Read the March 17th report which it's all spelled out in there
- How many N5 sensors will be deployed by the Fire District?
  - Proposed 20 cameras, but procurement is not easy so they have not been procured yet since it's part of Homeland Security and budget cuts
- The county has a pilot that does not have any N5s in LAH at all, but instead at Rancho and South of Rancho - there is no pilot to be deployed in LAH at this time
- There will be a better success model to present once the procurement is done
- What is the rough cost for the 20 units that the fire district is considering? \$10,000 each device which includes installation and maintenance for 1 year, but J Logan does not know the actual cost today
- What is the ongoing maintenance and licensing fee after the 1 year? What is the 2nd year cost
  - There are no licensing agreement
- The way to help is just asking questions to the Fire District
-  LAHCFD N5SHIELD Summary Reports\_5\_27\_2026.pdf

## 7.2 City Manager's Report (Einfalt)

- Town Council approved to advertise for Principal Planner or Planning Manager (community development department)
  - Intent is to backfill Cody's past position for Asst. City Manager position
  - Shared service with Fire and in-house, and if we need a consultant for projects

## 7.3 Town Council Liaison Report (Bhateja)

- Had a council meeting in May
- Council approved raise for Council members to take effect in 2028
- Budget will be approved this month on the 18th, there will be significant changes to fees for permits
- When the EPRC submits their goals next, to attach a dollar amount request
- Cody has been appointed as new Town City Manager
- EPRC has requested reconsideration of AB and has been approved
- Election in November where 2 council seats will be running
- Approved 12 year agreement with Victoria Dye at Westwind Barn
- Council approved study on code enforcement
- Ad Hoc Committee for Housing to discuss alternate site for multi-housing

# 8. Committee Leadership Elections

**Phil Harter for Chair**

**Dave Stewart for Vice Chair**

**Amita Sachdeva for Secretary**

**Addendum for using action minutes moving forward**

| Member         | Moved | Second | Yes | No | Abstain | Recuse | Absent |
|----------------|-------|--------|-----|----|---------|--------|--------|
| Amita Sachdeva |       |        |     |    | x       |        |        |
| Ben Gikis      |       | x      | x   |    |         |        |        |
| Dave Stewart   | x     |        | x   |    |         |        |        |
| Phil Harter    |       |        | x   |    |         |        |        |
| Rabindra Singh |       |        | x   |    |         |        |        |
| Sam Wood       |       |        |     |    |         |        | x      |
| Terry Kearney  |       |        |     |    |         |        | x      |

Motion passes 4 out of 5

## 9. EPRC Subcommittee Reports

### 9.1 Community Outreach (Sachdeva)

- Table for Pathways & Town Picnic in June
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### 9.2 Medical and Environmental Health (Harter)

- No updates

### 9.3 Mass Notification (Lattin/Singh)

- Presented slides of Implementing audible alerts to augment Emergency Notifications
- Results for Genesys sound survey have come in
  - Under review
  - Briefing 6/11
  - Review objectives
  - recommendations
- Estimates for each site was determined with a total of 17 sites
- Criteria to consider is Fire Hazard Severity Zones
- Evacuation Routes given as well to be considered in survey
- Jeff Walker provided a more detailed summary with data which will be provided at next meeting

## 9.4 Town Emergency Plans (Stewart)

- Will reconvene in July

## 9.5 Emergency Communications (Wood/Lattin/Katin)

- Repeater group is looking at getting wifi to a resident's home for community fiber

## 9.6 Ad Hoc Wildfire Ordinance (Stewart - 5 minutes)

- Neal Mielke, Dave, and Phil met and worked on ordinance
- Looked at Woodside plans
- Jay Bradford: Fire Department will follow up with him next week
  - Thursday possibly set for next meeting
- 

## 10. Review action items from the meeting

- 

## Discuss/Propose Future Agenda Items

- 

## Adjournment [20:17]

Chair adjourned the meeting without objection.