

Meeting Minutes of Los Altos Hills Environmental Design and Protection Committee

Date: Tues, November 11, 2025, at 5 p.m.

Location: City Council Chambers Duxbury Conference Room
26379 Fremont Road, Los Altos Hills, California 94022

Committee Meetings are held in-person. As a courtesy, and in compliance with applicable state law, staff and members of the public may participate in the meeting in person at Town Hall or virtually via Zoom Video Conference.

To attend the meeting in person:

City Council Chambers Duxbury Room, 26379 Fremont Road, Los Altos Hills, CA 94022

To provide Public Comment in person:

Members of the public wishing to speak are requested to complete a speaker card and submit it to the City Clerk at the meeting.

To participate in the meeting via Zoom Video Conference, please follow the instructions below: If you wish to submit a public comment during the meeting, please use the following information. Before speaking, please identify yourself by name and where you reside. The Committee meeting will be live streamed on the Town's website and via zoom at the following location:

To participate via a computer, Join Zoom Meeting:

<https://us02web.zoom.us/j/84168618321?pwd=VjdpVGRZdHc5a3h5Rk9sT2Fyd0M2dz09>

Meeting ID: 841 6861 8321 // Passcode: 955779 // Dial in: +1 669 900 6833 US (San Jose)

Committee Members: Grace Tsang (chair), Anne Hsiao (secretary), Elizabeth Loinaz (Vice-Chair), Carol Gottlieb, Vijay Chawla, Ivy Mei, Anna Chien

Associate Members: Kjell Karlsson, Hajime Murakami, Peter Brown

City Council Liaison: Mayor Kavita Tankha

1. Call to Order and Roll Call

Present: Grace, Anne, Elizabeth, Carol, Anna

Associate member: Peter

2. Presentations from the Floor

Dave: Duxbury reserved at 5:30 PM on Nov 18 for Joint EPRC/EDPC firescaping Meeting (publicly announced)

3. Future Committee Dates of Interest & Assignments

a. EDPC Meeting: 12/9/2025 2nd Tuesdays at 5pm

b. City Council Meeting: (11/20/25) 3rd Thursdays, 6:00 pm

c. Planning Commission Meeting: (12/4/25) 1st Thursday, 6:00 pm

d. Field Trips: Friday mornings coordinated by Carol

11/14/25 Peter, Anna C, Anne H: 12816 El Monte Road; 14407 & 14411 Kingsley Ave; Manuella site visit.

e. Fast Track/Site Development Meetings: Tuesday mornings, 10:00 am, Ivy/Elizabeth to coordinate

4. Review of Field Trip Reports

10/17/25 CUP25-0006 Unaddressed S. Alta Lane - Cal Water pump station and 26929 Almaden Court (Carol & Grace)

10/31/25 13490 Page Mill Road (Carol & Peter)

5. Review of Site Development and Fast Tracks

October 14, 2025 - 13021 North Alta Lane – File #SD25-0005 – Lands of Ding

October 21, 2025 - 27285 Elena Road – File #SD25-0006 – Lands of Selker

10/28/25 - 26023 Alicante Lane – File #SD25-0023 – Lands of Ryan

6. Planning Commission Meeting Reports

10/27/25 - 27061 Horseshoe Lane – File #CDP24-0001, VAR25-0011 – Lands of Glendinning

7. City Council Meeting Reports

8. Old Business

- a. Heritage House Renovation - survey current plants with Michael
- b. Native Plant Garden - organize resident fruit tree pruning workshop in the orchard (late winter)
- c. Updates to the View Ordinance
- d. Discussion and vote on updates to the fence ordinance for the Objective Design Standards in the Housing Element (CG PB)
- e. EDPC file storage

9. New Business

- a. Approval of October 14, 2025 EDPC Meeting Minutes
- b. Committee's Goals for the next year

10. Subgroup projects - prioritize these re staff bandwidth

- a. *Wildlife Corridors/Fence Ordinance (CG/PB) - at staff (intern reviewed)*
- b. *Committee Web Pages (PB)*
- c. *Standing Committees Resolution, Committee Charter (PB)*
- d. *Use of native plants for landscaping including for town sites (PB/EL/GT)*
- e. *Definition of Ridgelines and Hilltops (GT/CG/EL) - mapping, Jim Wachura attending*
- f. *Artificial turf, full area to be in MDA (VC) - at staff*
- g. *View ordinance - continue*
- h. *WELO - done*
- i. *EDPC & EPRC joint committee to work on firescaping ordinance(s) (CG/EL/PB/GT) - initial meeting 10/30*

11. Adjournment @6:50

Any writings or documents provided to a majority of the Environmental Design and Protection Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's office located at Town Hall, 26379 Fremont Road, Los Altos Hills, California during normal business hours.